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DD/S 66-4217

9 AUG 1966

**MEMORANDUM FOR:** Director of Logistics

**SUBJECT** : Policy Decisions on Space

**REFERENCE** : Draft - "Action on Space Study", 4 August 1966

1. The reference paper is useful in that it calls attention to a number of actions which must be taken and gives the general time frame for these actions. However, it is not what I had in mind for a policy decision listing. Some of the more obvious decisions which must be made before any meaningful work can proceed on long range Agency space requirements are:

a. Is the Director prepared to accept the long range planning papers as a basis for space planning?

b. Is the Director prepared to support a budgetary line item for space planning in terms of the staff positions and the contractual services to be bought?

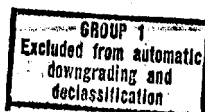
c. Is the Director prepared to accept the permanent location of NPIC at the [REDACTED] or should the long range planning envisage its transfer to Langley?

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There are many other policy decisions, some of which appear in your presentation and some of which are more immediate even than the questions listed above. For example, the assignment of space in the existing Headquarters Building in accordance with one of the several alternatives depicted on your chart cannot be deferred.

2. Theoretically, at least, the decision on whether or not to proceed with space planning can be deferred without completely abandoning it as disapproved (see paragraph 1.b. in reference). This deferral would simply move all succeeding steps further into the future.

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3. I would like for you to try again to develop a good sequential statement of decisions required by the Director, the consequences of each decision to include the coordination required with other agencies, bureaus, and committees, and the necessary and/or desirable timing of each decision. I would suggest that you solicit as many inputs to this paper from members of your staff as feasible.

Alan M. Warfield  
Assistant Deputy Director  
for Support

*Ann: Decision -  
consequences  
coordinate*

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